

Internal Quality Assurance Cell

Ref. VCET/IQAC/2021-2022/01

25.10.2021

All the IQAC members are Invited to attend the Internal Quality Assurance Cell (IQAC) meeting for the Academic year 2021-22 on 5.11.2021 at 2.00pm in Seminar Hall I.

The agenda for IQAC meeting is on following points

1. Follow-up Previous meeting comments
2. First year Induction program
3. Thrust towards funded R&D projects
4. NBA Status
5. AQAR Submission for the year 2020-2021

IOAC Members:

S. no.	Name	Designation	Details
1.	Dr. N. Suresh Kumar	Principal	IQAC Chairperson
2.	Shri. Ganesh Natarajan	Vice Chairman	Management Representative
3.	Dr. Geetha Sivasubramanian	HoD/Chemistry	IQAC Coordinator
4.	Dr. M. Ramakrishnan	Professor & Head, IT, MK University	External Academic Expert
5.	Mr. A.K.B. Nawas Babu	Managing Director, S.A. Knitwear (Pvt) Ltd, President, MAHIA Industrial Estate	Member from Industry and Local Society
6.	Dr. P. Alli	HoD/CSE	Audit Member
7.	Dr. A. Shunmugalatha	HoD/EEE	Audit Member
8.	Dr. S. Vasuki	HoD/ECE	Audit Member
9.	Dr. L. Andal	HoD/Civil	Member
10.	Dr. R. Perumalraja	HoD/IT	Member
11.	Dr. G. Manikandan	HoD/Mech	Member
12.	Dr. S. Gomathy	HoD/English	Member
13.	Dr. S. John Ethilton	HoD/Physics	Member
14.	Dr. S. Karthikeyan	Exam Cell Member	Member
15.	Dr. S. Gopalakrishnan	Librarian	Member
16.	Ms. M. Shanmuga Priya	Dept of CSE	Student Member
17.	Mr. B. Kannan	Dept of EEE	Student Member

H/ 25/10/21
Principal & IQAC Chairperson

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting (2021-2022) held on 05.11.2021 at 2:00 PM in Seminar Hall 1

The following IQAC Members were present during the meeting.

S. no.	Name	Designation	Details
1.	Dr. N. Suresh Kumar	Principal	IQAC Chairperson
2.	Shri. Ganesh Natarajan	Vice Chairman	Management Representative
3.	Dr.Geetha Sivasubramanian	HoD/Chemistry	IQAC Coordinator
4.	Dr.M.Ramakrishnan	Professor & Head/ IT, MK University	External Academic Expert
5.	Mr. A.K.B. Nawas Babu	Managing Director, S.A.Knitwear (Pvt) Ltd, President, MAHIA Industrial Estate	Member from Industry and Local Society
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14.	Dr. S. Karthikeyan	Exam Cell Member	Member
15.	Dr. S. Gopalakrishnan	Librarian	Member
16.	Ms. M. Shanmuga Priya	Dept of CSE	Student Member
17.	Mr. B. Kannan	Dept of EEE	Student Member

Agenda No 1: Review of Previous Meeting Minutes and Follow up

- Principal Dr.N.Suresh Kumar welcomed all the IQAC members and reviewed the Minutes of the previous meeting held on 15.07.2021.

Agenda No 2: First year Induction program

- Dr.Geetha Sivasubramanian informed that the Fresher's Day will be celebrated on 10.11.2021 during the first two periods from 9.30 am to 11 am.

- She proposed the agenda for the Fresher's Day programme and also briefed about the plan and time table for the induction programme for 1 year students.
- Dr.N.Suresh Kumar /Principal suggested to send proper communication regarding the Fresher's Day programme to parents well in advance.

Agenda 3: Thrust towards funded R&D projects

- Dr. G. Manikandan summarized the R & D activities going in all departments. Number of ongoing R&D projects in the institution is 15; (Mech – 3, CSE – 2, Civil – 1, EEE – 3, ECE – 4, IT – 2)
- 17 project proposals were submitted out of which 5 are from Mech, 1 from CSE, 2 from Civil, 4 from EEE, 4 from ECE and 1 from Chemistry.
- Our college has been selected for final presentation for establishing incubation centre worth of Rs.5 crores.
- Department of Information and Technology has proposed to conduct a conference and it is under progress.
- Under AICTE, 3 Research Program Schemes (RPS), one each from Mech, CSE and ECE are under progress.
- Dr.N.Suresh Kumar /Principal recommended that every year two to three scientists could be invited so that they can present new ideas and review the ongoing projects as well.

Agenda 4: NBA Status

Dr.P.Alli, HoD/CSE proposed the tentative dates for board of studies meeting and governing council meeting and updates about preparation towards NBA .

Agenda 5: AQAR Submission for the year 2020-2021

Dr.Geetha Sivasubramanian briefed about the plans for submitting the AQAR report for the academic year 2020 -2021.

The expert members appreciated the efforts taken towards improving the R & D activities.

Geetha Sivasubramanian
IQAC Co-ordinator

N. Suresh Kumar
Principal & IQAC Chairperson